

The Onondaga County Water Authority met in regular session on May 18, 2022. Members of the Authority present were J. Bianchini, K. Gardiner, M. Lubber, J. Dougherty and B. Doran.

Others present: J. Brown, G. Miller, C. Marvin, L. Khanzadian, A. Weiss and T. Frateschi.

#### I. Call to Order:

- J. Bianchini, Chair, called the meeting to order at 12:40 p.m. and thanked K. Caramanna, Director of Safety, for the overview of OCWA's safety programs, including OCWA University. Also extended recognition to Kelly, the safety and training committee and OCWA employees for their continued effort in zero lost time injuries for an extended period of nine months. J. Bianchini commented favorably on the 2022 AWWA NYS Safety award.

- J. Bianchini informed the Board of a change in schedule for July. The Board meeting is moved to July 12, 2022 – Tuesday -Start time: 10:00 A.M. All Board members are available.

On motion by M. Lubber, duly seconded by J. Dougherty, with all Members approving, the Board approved the regular Minutes of April 20, 2022, as presented.

#### II. Executive Director:

- Reviewed KPI's, specifically three groups
  - Financial Viability
  - Water Resource Sustainability
  - Infrastructure Strategy & Performance
- Reviewed the OCWA customer satisfaction study results. OCWA Board responded favorably to the continued good work of OCWA employees. Suggested recognition breakfasts for OCWA staff at all work centers for both their continued high level of service and focus on safety in the workplace. Highlights of the study include:
  - 99% of customers who had contact with OCWA employees at their home or business were treated in a courteous, professional, and timely manner.
  - 97% trust OCWA to properly maintain the water system and deliver safe water.
  - 90% indicated that they have no issue with the amount that they pay for OCWA water.
- Recent meeting with the City of Syracuse to discuss the potential study of shared services.

- June 13, 2022, OCWA will host a Sr. Manager from Anheuser Busch for a tour of the Ontario Water Treatment Plant.
- White Pine site still a viable location for a chip fab company. Onondaga County Industrial Development Agency hopes to have a decision on project Yankee by July.

### III. WATER PRODUCTION & DELIVERY

- Water demand is just starting to pick up.
- Water quality is good. DBP's were sampled last weekend we expect the results to take approximately three weeks.
- Participated in a planning meeting with Otisco Lake Preservation Association (OLPA) to discuss activities for the year. They requested that we attend OLPA's annual meeting on July 7.
- The recent power outage at the raw water pump station tested our new generators. Power was quickly restored with no issues.
- A number of in-house projects are complete.
  - Wrapped up some automation work at 7<sup>th</sup> North which will provide better control and monitoring of water sent to the City of Syracuse and into OCWA's system from Central Branch.

### IV. ENGINEERING

- Construction season is underway with several large projects initiated.
- Fairmount tank project showing significant progress with good weather. It is possible that there may be some cost escalation by the end of the project.
- Lake Ontario WTP is progressing with C.O. Falter the prime contractor.
- Temporary supply lines are installed to allow for continuation of the pipe relining projects. Currently working on Onondaga Road and Split Rock Road.
- Northern Concourse garage work is complete, moving back in will happen in the coming weeks.

### V. LEGAL

- Reviewed a recent conversation with a broker involved in the sale of the ATTIS property who indicated that they were waiting for finalization of the contract.
- Reviewed the decision of the Insurance RFQ committee to retain the current broker, Brown & Brown. The Board discussed pricing of insurance policies and asked about comparative pricing. Follow up with the Board is planned after reviewing with the brokers.

## VI. HUMAN RESOURCES & INSURANCE

- Continuing effort in filling summer aide positions. Successfully placed two BOCES students to date in summer positions.
- Continue to work with Teamster President on recruitment/hiring incentives, specifically in Distribution. Proposal of Laborer II – Distribution Maintenance job title and Water Maintenance II for the hydro excavator position.

## VII. FISCAL

- Water Revenues are \$125,000 less than budgeted for the month but they are still about \$194,000 or 1.2% more than budgeted for the year to date.
- Net Operating Expenses are \$429,000 less than budgeted for the month. The 4<sup>th</sup> quarter legacy cost bill from the County has resulted in a \$125,000 credit to other expenses. Labor and benefits are both significantly under budget. Labor because of the sixteen unfilled positions and benefits because of lower health insurance costs due to those unfilled positions and because travel and training is \$36,000 less than budgeted. Power costs are over budget by \$38,000 and fuel costs are over budget by \$19,000.
- As of the middle of May, the 120 days+ past due amount has decreased by another \$76,000 or 9% from the end of April.
- As an update to the Fiscal report, OCWA received an additional \$6,300 for twelve of our customers from the State’s low-income support program (LIHWAP) bringing the total received to nearly \$32,000.
- Bond Interest expense reflects a credit for the refinancing of the 2008 EFC bonds.

## VIII. NEW BUSINESS

- Four Contractor Main Extension Contracts and One Job Order Contracts(s) presented for consideration. On motion by B. Doran, duly seconded by M. Luber, with all Members approving, the Board authorized J. Brown to execute the following:

<b>Project #</b>	<b>Developer/Contractor</b>	<b>Job Title (new accounts)</b>	<b>Location</b>	<b>Project Cost</b>
4220005	TreyJay Loso, LLC	Loso Apartments, Phs. I (7 Domestic/7 Fire Svc)	Lakeshore Road, TCIC	\$102,250.50
4220006	Monarch Commons, LLC	CDS Hsg., Cicero Senior Living (1Domestic/1 Fire Svc)	Knowledge Lane, TCIC	\$29,445.00
4220028	Maple Road Assoc., Inc.	The Farmstead, Sec. 6 (23 Domestic)	The Farmstead Dev., TCLA	\$86,525.50
4220029	Britthill Development, LLC	Brittany Hills, Sec. 13 & 14 (14 Domestic)	Brittany Hills Dev., TONO	\$35,467.50

Job Orders				
9004075	Fire Train. Ctr. Onondaga	Install Hydrant (1 Hydrant)	Nixon Park Dr., TONO	\$20,000.00

- Eight Rights-Of-Way(s) presented for consideration. On motion by J. Dougherty, duly seconded by B. Doran, with all Members approving, the Board authorized G. Miller to execute the following:

<b>Project #</b>	<b>With</b>	<b>For</b>
4210074	Baltimore Ridge, LLC	Baltimore Ridge Tract, V. Marcellus
4220024	Green Lakes Associates, LLC	River Grove, Phase II, T. Lysander
4220006	Monarch Commons Hsg. Dev'l. Corp.	Brewerton Road, T. Cicero
4220026	Bella Casa Builders by Alberici, Inc.	Copper River, Phase 2, T. Lysander
4220029	Britthill Development, LLC	Brittnay Hills, Sec. 13 & 14, T. Onondaga
9004061	Purple Investors, LLC	332 Fayettee St., V. Manlius
9004067	Brolex Plank Road, LLC	444 S. Main Street, V. North Syracuse
9004075	Fire Training Center T. Onondaga	Nixon Park Dr., T. Onondaga

- A. Weiss reviewed the Generator grant program through the NYS Division of Homeland Security & Emergency Services Hazard Mitigation Program and requested approval of the outlined resolution dated May 18, 2022.

On motion by J. Dougherty, duly seconded by K. Gardiner, with all Members approving, the Board authorized the resolution outlined and acknowledges coverage of 10% of the non-grant fundable costs.

- Reviewed T-Mobile Northeast, LLC tower lease at the Liverpool tank.

On motion by K. Gardiner, duly seconded by M. Luber, with all Members approving, the Board authorized the lease between OCWA and T-Mobile.

- Reviewed the Sprint Spectrum amendment to the agreement leasing to OCWA water tank-Penn Cann North Syracuse, NY

On motion by J. Dougherty, duly seconded by K. Gardiner, with all Members approving, the Board approved the resolution regarding Sprint Spectrum agreement.

#### IX. UNFINISHED BUSINESS

- Terminal Pipe Repair Project – Summarized the two options for repair (wholesale and targeted) discussed at the April Board meeting. Reviewed the use of an underwater ROV to evaluate the 54” outlet from tanks to pump station which will give more definitive information about the pipe that has not yet been evaluated. Reviewed the recommended targeted repairs versus total replacement and the associated costs.
  - OCWA management recommends the repair of the identified critical areas that have been evaluated. Summary and recommendation.
  - Begin design of known spot repairs
  - ROV inspection in early June 2022
  - Bid repair work during winter of 2022/2023
  - Order repair materials during design phase.
  - Estimated repairs: \$5 to \$7 million vs. Full replacement: \$14 million

On motion by M. Luber, duly seconded by J. Dougherty, with all Members approving, the Board authorized proceeding with the ROV evaluation and targeted repairs as outlined with a cost estimate of \$5M to \$7M

- Review and discussion of OCWA’s variance of net revenue and the proposed amendment to the budget and fiscal policies requiring management to present to The Board, annually, a list of unfunded capital projects and excess net revenue beyond that needed to maintain 300 days cash on hand.

On motion by K. Gardiner, duly seconded by B. Doran, with all Members approving, the Board authorized amendment to the budget and fiscal policies.

#### X. BIDS

Bid #24 Cast Iron Valve Boxes – Contract Amendment. Request to amend due to unavailability of the products. Purchasing through an alternate supplier with an increased price of \$114,420.00.

On motion by J. Dougherty, duly seconded by B. Doran, with all Members approving, the Board approved the amendment to the contract for the increased amount of \$114,420.00 with an alternate supplier.

On motion by M. Luber, duly seconded by B. Doran, with all Members approving, the Board moved to Executive Session at 2:21 p.m. to discuss the compensation of particular individuals.

On motion by M. Luber, duly seconded by K. Gardiner, with all Members approving, the Board adjourned Executive Session at 3:41 p.m. and returned to the regular Board meeting.

On motion by M. Luber, duly seconded by K. Gardiner, with all Members approving, the Board adjourned the meeting at 3:42 p.m.

The next Authority meeting is scheduled for Wednesday, June 22, 2022, at 12:30 p.m. at the Onondaga County Water Authority headquarters.

Respectfully Submitted,

Laurie Khanzadian  
Recording Secretary