

The Onondaga County Water Authority met in regular session on March 16, 2022.

Members of the Authority present were J. Bianchini, K. Gardiner, J. Dougherty, M. Lubber and B. Doran.

Others present: J. Brown, G. Miller, C. Marvin, L. Khazadian, T. Frateschi, A. Weiss. L. Ciarla and T. Palmer from Dermody, Burke, & Brown providing 2021 Audit report. P. Murphy and K. Barfield providing a presentation.

#### I. Call to Order:

- J. Bianchini, Chair, called the meeting to order at 9:06 a.m. and introduced P. Murphy, Water Plant Manager and K. Barfield, Principal Plant Operator from the Otisco Water Treatment Plant who presented a department overview of staff and their key responsibilities as well as an overview of the water filtration and treatment process. The Board thanked the department for their informative presentation and the WTP employee's dedication to their work and continued efforts in providing safe water.

On motion by B. Doran, duly seconded by J. Dougherty, with all Members approving, the Board approved the regular Minutes of February 16, 2022, as presented.

On motion by K. Gardiner, duly seconded by J. Bianchini, with all Members approving, the Board adjourned the regular Board meeting at 9:40 am and moved to Audit Committee. See Audit Committee minutes.

On motion by K. Gardiner, duly seconded by J. Dougherty, with all Members approving, the Board approved the 2021 Audit as recommended by the Audit Committee. See Audit Committee minutes.

#### II. NEW BUSINESS

- SEQR Type II Action-A. Weiss reviewed the SEQR regarding the Farrell Pumping Station Improvements.

On motion by J. Dougherty, duly seconded by K. Gardiner, with all Members approving, the Board approved the Type II SEQR Action as outlined.

- Authorities Budget Office – Reports. C. Marvin reviewed the ABO reports. Board discussion and confirmation of the review process, confirming that prior to Board approval there is a review and approval by OCWA Legal and the Executive Director.
  - ABO Annual Report
  - ABO Procurement Report
  - Annual Investment Report/Investment Guidelines

- ABO Property Report

On motion by J. Dougherty, duly seconded by K. Gardiner, with all Members approving, the Board approved the four outlined Authorities Budget Office reports.

- C. Marvin reviewed Guidelines for Acquisition & Disposal of Property. No change from 2021.

On motion by J. Dougherty, duly seconded by B. Doran, with all Members approving, the Board approved Acquisition & Disposal of Property Guidelines.

- Two Rights-Of-Way(s) presented for consideration. On motion by B. Doran, duly seconded by K. Gardiner, with all Members approving, the Board authorized G. Miller to execute the following:

<b>Project #</b>	<b>With</b>	<b>For</b>
4210063	Minoa Farms Develop. Corp. 14 Clairborn Ct. (Loc 161)	Lengthen two (2) services, VMIN
4210063	Minoa Farms Develop. Corp. 15 Clairborn Ct. (Loc 157)	Lengthen two (2) services, VMIN

- Two Contractor Job Order –One Job Order(s) presented for consideration. On motion by J. Dougherty, duly seconded by B. Doran, with all Members approving, the Board authorized J. Brown to execute the following:

<b>Project #</b>	<b>Developer/Contractor</b>	<b>Job Title (new accounts)</b>	<b>Location</b>	<b>Project Cost</b>
9004067	Brolex Plank Road	Fire Service & Hydrant Installation	444 S. Main St., VNSY	\$40,000.00
9004083	Minoa Farms Development	Lengthen two (2) services.	Minoa Farms Sec. 1 Ph2A, VMIN	\$3,750.00

On motion by B. Doran, duly seconded by M. Lubber, with all Members approving, the Board adjourned the regular Board meeting at 10:50 a.m. and moved to Executive Session to discuss current litigation and the financial history of an employee in Administration.

On motion by M. Lubber, duly seconded by B. Doran, with all Members approving, the Board adjourned Executive session at 11:33 a.m. and returned to the regular Board meeting.

On motion by M. Lubber, duly seconded by B. Doran, with all Members approving, the Board authorized the renewal and extension of the employment agreement between the Authority and Jeffrey D. Brown running through June 30, 2026, including right to an annual CPI increase up to three percent.

### III. BIDS

- Bid #1 - Blacktop Paving & Patching. Reviewed and discussed the unpredictability of pricing and with assistance from our legal counsel agreed to reevaluate pricing in six months indexing to the asphalt index. Management recommends awarding the bid to Cornerstone Paving.

On motion by K. Gardiner, duly seconded by J. Dougherty, with all Members approving, the Board approved the bid from Cornerstone for the sum of \$398,277.30.

- Bid #2 – Crane & Hoist Inspections. OCWA management recommends award to the lowest responsible bidder, NY Crane & Services for the sum of \$14,630.00.

On motion by B. Doran, duly seconded by J. Dougherty, with all Members approving, the Board approved the award to NY Crane & Services for the sum of \$14,630.00.

### IV. UNFINISHED BUSINESS:

- Provided an update on the terminal reservoir piping repair bid which was tabled at the February Board meeting. Management recommends rejecting all bids and re-evaluating.

On motion by B. Doran, duly seconded by J. Dougherty, with all Members approving, the Board approved the rejection of all bids received.

- Attis update. Letter sent to advise of shutoff on 3/23/2022, however other companies are using water as well. Meeting with three companies and Oswego County IDA.

On motion by B. Doran, duly seconded by K. Gardiner, with all Members approving, the Board adjourned the meeting at 11:45 a.m.

The next Authority meeting is scheduled for Wednesday, April 20, 2022, at the Onondaga County Water Authority headquarters.

Respectfully Submitted,

Laurie Khanzadian, Recording Secretary