

Annual Report for Onondaga County Water Authority

Fiscal Year Ending: 12/31/2018

Run Date: 03/22/2019
 Status: CERTIFIED
 Certified Date: 03/22/2019

Governance Information (Authority-Related)

Question		Response	URL (If Applicable)
1.	Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	https://www.ocwa.org/governance/financial-reports/
2.	As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	https://www.ocwa.org/governance/financial-reports/
3.	Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4.	Does the independent auditor provide non-audit services to the Authority?	No	N/A
5.	Does the Authority have an organization chart?	Yes	https://www.ocwa.org/wp-content/uploads/2019/01/2019-OCWA-Org-Table-1.pdf
6.	Are any Authority staff also employed by another government agency?	Yes	NY Air National Guard, Town of LaFayette, Village of Marcellus, Town of Pompey
7.	Has the Authority posted their mission statement to their website?	Yes	https://www.ocwa.org/about/mission-vision/
8.	Has the Authority's mission statement been revised and adopted during the reporting period?	Yes	N/A
9.	Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		https://www.ocwa.org/governance/financial-reports/

Governance Information (Board-Related)

Question	Response	URL (If Applicable)
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established a Finance Committee in accordance with Section 2824(8) of PAL?	Yes	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		https://www.ocwa.org/about/board-committees/
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		https://www.boarddocs.com/ny/ocwa/Board.nsf/Public
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	https://www.ocwa.org/wp-content/uploads/2019/03/OCWA-By-Laws-Amended-5-20-15.pdf
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	https://www.ocwa.org/about/policies/code-of-ethics/
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
12. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	Yes	N/A
14. Was a performance evaluation of the board completed?	Yes	N/A
15. Was compensation paid by the Authority made in accordance with employee or union contracts?	Yes	N/A
16. Has the board adopted a conditional/additional compensation policy governing all employees?	No	

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Board of Directors Listing

Name	Bianchini, John	Nominated By	Local
Chair of the Board	Yes	Appointed By	Local
If yes, Chair Designated by	Elected by Board	Confirmed by Senate?	N/A
Term Start Date	7/1/2016	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	07/01/2019	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Name	Dougherty, John C	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	7/3/2018	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	No
Term Expiration Date	07/01/2020	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

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Name	Gardiner, Kenneth	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	7/1/2015	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	Pleasure of Authority	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Name	Gilligan, Eileen D	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	7/1/2014	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	Pleasure of Authority	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

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Name	Luber, Michael J	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	6/7/2016	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	07/01/2019	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

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Benefit Information

During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for former staff or individuals affiliated with the Authority after those individuals left the Authority?	No
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Board Members

Name	Title	Severance Package	Payment for Unused Leave	Club Memberships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of these Benefits	Other
Bianchini, John	Board of Directors												X	
Dougherty, John C	Board of Directors												X	
Gardiner, Kenneth	Board of Directors												X	
Gilligan, Eileen D	Board of Directors												X	
Luber, Michael J	Board of Directors												X	

Staff

Name	Title	Severance	Payment for Unused Leave	Club Memberships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of these Benefits	Other
Blanchard, Barry	Mgr of Technical Support												X	
Brown, Jeffrey	Counsel											X		

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Name	Title	Severance	Payment for Unused Leave	Club Memberships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of these Benefits	Other
German, George	Water Maintenance Supervisors												X	
Hooker, Michael	Executive Director											X		
Khanzadian, Laureen	Secretary Water Authority												X	
Marvin, Curtis	Fiscal Officer												X	
Miller, Geoffrey	Deputy Executive Director											X		
Murphy, Mark	Water Plant Manager (Type A)												X	
Sherlock, Patrick	Management Engineer												X	
Weiss, Andrew	Executive Engineer												X	

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Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct?	Yes
Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this Authority and not independently filing reports in PARIS?	No

Name of Subsidiary/Component Unit	Status
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Request Subsidiary/Component Unit Change

Name of Subsidiary/Component Unit	Status	Requested Changes
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Request Add Subsidiaries/Component Units

Name of Subsidiary/Component Unit	Establishment Date	Purpose of Subsidiary/Component Unit
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Request Delete Subsidiaries/Component Units

Name of Subsidiary/Component Unit	Termination Date	Reason for Termination	Proof of Termination Document Name
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Summary Financial Information
SUMMARY STATEMENT OF NET ASSETS

			Amount
Assets			
Current Assets			
	Cash and cash equivalents		\$20,862,468.00
	Investments		\$0.00
	Receivables, net		\$11,023,882.00
	Other assets		\$3,394,248.00
	Total Current Assets		\$35,280,598.00
Noncurrent Assets			
	Restricted cash and investments		\$8,989,411.00
	Long-term receivables, net		\$0.00
	Other assets		\$11,174,959.00
	Capital Assets		
		Land and other nondepreciable property	\$988,834.00
		Buildings and equipment	\$57,551,747.00
		Infrastructure	\$300,213,932.00
		Accumulated depreciation	\$118,655,411.00
		Net Capital Assets	\$240,099,102.00
	Total Noncurrent Assets		\$260,263,472.00
	Total Assets		\$295,544,070.00
Liabilities			
Current Liabilities			
	Accounts payable		\$2,663,699.00
	Pension contribution payable		\$0.00
	Other post-employment benefits		\$0.00
	Accrued liabilities		\$2,089,901.00
	Deferred revenues		\$8,121,914.00
	Bonds and notes payable		\$3,647,203.00
	Other long-term obligations due within one year		\$18,200.00
	Total Current Liabilities		\$16,540,917.00
Noncurrent Liabilities			
	Pension contribution payable		\$1,208,617.00
	Other post-employment benefits		\$31,746,682.00
	Bonds and notes payable		\$52,639,914.00
	Long Term Leases		\$0.00
	Other long-term obligations		\$0.00
	Total Noncurrent Liabilities		\$85,595,213.00

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Total Liabilities			\$102,136,130.00
Net Asset (Deficit)			
Net Assets			
	Invested in capital assets, net of related debt		\$184,843,114.00
	Restricted		\$10,098,182.00
	Unrestricted		(\$1,533,356.00)
	Total Net Assets		\$193,407,940.00

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

			Amount
Operating Revenues			
	Charges for services		\$43,380,471.00
	Rental & financing income		\$0.00
	Other operating revenues		\$1,298,566.00
	Total Operating Revenue		\$44,679,037.00
Operating Expenses			
	Salaries and wages		\$11,732,762.00
	Other employee benefits		\$6,624,698.00
	Professional services contracts		\$351,904.00
	Supplies and materials		\$1,441,776.00
	Depreciation & amortization		\$6,599,690.00
	Other operating expenses		\$10,653,577.00
	Total Operating Expenses		\$37,404,407.00
Operating Income (Loss)			\$7,274,630.00
Nonoperating Revenues			
	Investment earnings		\$476,740.00
	State subsidies/grants		\$1,918,378.00
	Federal subsidies/grants		\$0.00
	Municipal subsidies/grants		\$0.00
	Public authority subsidies		\$0.00
	Other nonoperating revenues		\$70,612.00
	Total Nonoperating Revenue		\$2,465,730.00
Nonoperating Expenses			
	Interest and other financing charges		\$2,367,839.00
	Subsidies to other public authorities		\$0.00
	Grants and donations		\$0.00
	Other nonoperating expenses		\$0.00
	Total Nonoperating Expenses		\$2,367,839.00
	Income (Loss) Before Contributions		\$7,372,521.00
Capital Contributions			\$1,570,707.00

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Change in net assets				\$8,943,228.00
Net assets (deficit) beginning of year				\$184,464,712.00
Other net assets changes				\$0.00
Net assets (deficit) at end of year				\$193,407,940.00

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Current Debt

Question		Response
1.	Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	Yes
2.	If yes, has the Authority issued any debt during the reporting period?	No

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Schedule of Authority Debt

Type of Debt			Statutory Authorization Amount (\$)	Begin Amount Total (\$)	New Debt Issuance (\$)	Amount Retired (\$)	End Amount Total (\$)
State Obligation	State Guaranteed						
State Obligation	State Supported						
State Obligation	State Contingent Obligation						
State Obligation	State Moral Obligation						
Other State-Funded	Other State-Funded						
Authority Debt - General Obligation	Authority Debt - General Obligation						
Authority Debt - Revenue	Authority Debt - Revenue		0.00	56,990,000.00	0.00	3,225,000.00	53,765,000.00
Authority Debt - Other	Authority Debt - Other						
Conduit		Conduit Debt					
Conduit		Conduit Debt - Pilot Increment Financing					
TOTALS			0.00	56,990,000.00	0.00	3,225,000.00	53,765,000.00

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Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.

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Personal Property

1. Property Description	2008 Ford F350 4x4 Pickup w/snow plow 1FTWF31538EB94543	Last Name	Fox
Est Fair Market Value	\$6,000.00	First Name	Leslie
Fair Market Description	Competitive Bid	Address Line1	3173 Rock Cut Rd
Transaction type other	1	Address Line2	1
Transaction Date	8/25/2018	City	JAMESVILLE
Purchase Sale Price	\$6,000.00	State	NY
Market Rate	1	Postal Code	13078
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	1	Country	United States

2. Property Description	1998 Kawasaki 60ZE Loader 60C10181	Last Name	1
Est Fair Market Value	\$17,000.00	First Name	1
Fair Market Description	Competitive Bid	Address Line1	12 Brook St
Transaction type other	1	Address Line2	1
Transaction Date	6/22/2018	City	FITCHBURG
Purchase Sale Price	\$17,000.00	State	MA
Market Rate	1	Postal Code	01420
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	Waverly Development, LLC	Country	United States

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3. Property Description	2001 International 4700 "Low-Profile" Dump Truck 1HTSLABM51H364832	Last Name	Thompson
Est Fair Market Value	\$5,500.00	First Name	Clinton
Fair Market Description	Competitive Bid	Address Line1	6166 Patty St
Transaction type other	1	Address Line2	1
Transaction Date	8/25/2018	City	LOWVILLE
Purchase Sale Price	\$5,500.00	State	NY
Market Rate	1	Postal Code	13367
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	1	Country	United States

4. Property Description	2001 International 2674 T/A Dump Truck 1HTGLAHT01H370302	Last Name	Berg
Est Fair Market Value	\$8,000.00	First Name	Bianca
Fair Market Description	Competitive Bid	Address Line1	9726 Harris Rd
Transaction type other	1	Address Line2	1
Transaction Date	8/25/2018	City	LEE CENTER
Purchase Sale Price	\$8,000.00	State	NY
Market Rate	1	Postal Code	13363
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	1	Country	United States

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5. Property Description	2013 Ford F150 4x4 Pickup 1FTFX1EFXDKF27451	Last Name	Smka
Est Fair Market Value	\$5,750.00	First Name	Michael
Fair Market Description	Competitive Bid	Address Line1	717 Lee St
Transaction type other	1	Address Line2	1
Transaction Date	12/8/2018	City	ROME
Purchase Sale Price	\$5,750.00	State	NY
Market Rate	1	Postal Code	13440
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	1	Country	United States

6. Property Description	2011 Ford F250 4x4 Pickup w/snow Plow 1FTBF2B62BEC68929	Last Name	Gerhart
Est Fair Market Value	\$13,500.00	First Name	Bobby
Fair Market Description	Competitive Bid	Address Line1	2400 East Cumberland St
Transaction type other	1	Address Line2	1
Transaction Date	12/8/2018	City	LEBANON
Purchase Sale Price	\$13,500.00	State	PA
Market Rate	1	Postal Code	17042
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	1	Country	United States

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7. Property Description	2007 Ford F350 4x4 Pickup w/snow plow 1FTWF31567EA25924	Last Name	Van Riper
Est Fair Market Value	\$7,000.00	First Name	Thomas
Fair Market Description	Other	Address Line1	PO Box 38
Transaction type other	1	Address Line2	1
Transaction Date	12/8/2018	City	DURHAMVILLE
Purchase Sale Price	\$7,000.00	State	NY
Market Rate	1	Postal Code	13054
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	1	Country	United States

8. Property Description	2007 Chevrolet K1500 4x4 Extended Cab Pickup 1GCEK19067E577072	Last Name	Bice
Est Fair Market Value	\$6,000.00	First Name	James
Fair Market Description	Competitive Bid	Address Line1	4270 Bice Rd
Transaction type other	1	Address Line2	1
Transaction Date	12/8/2018	City	LORRAINE
Purchase Sale Price	\$6,000.00	State	NY
Market Rate	1	Postal Code	13659
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	1	Country	United States

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9. Property Description	2013 International 7300 Cab & Chassis 1HTWAAAR5DJ199673	Last Name	1
Est Fair Market Value	\$13,500.00	First Name	1
Fair Market Description	Competitive Bid	Address Line1	395 Progress Rd
Transaction type other	1	Address Line2	1
Transaction Date	12/8/2018	City	GLOVERSVILLE
Purchase Sale Price	\$13,500.00	State	NY
Market Rate	1	Postal Code	12078
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	Amazing Motors	Country	United States

10. Property Description	2016 Ford F150 Pickup 1FTMF1E82GKE99502	Last Name	1
Est Fair Market Value	\$22,638.00	First Name	1
Fair Market Description	Competitive Bid	Address Line1	PO Box 268994
Transaction type other	1	Address Line2	1
Transaction Date	1/24/2018	City	OKLAHOMA CITY
Purchase Sale Price	\$22,638.00	State	OK
Market Rate	1	Postal Code	73126
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	Farmers Insurance	Country	United States

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11. Property Description	2005 Chevrolet Silverado Pickup 1GCEK19V95E272478	Last Name	1
Est Fair Market Value	\$9,260.46	First Name	1
Fair Market Description	Appraisal	Address Line1	750 Woodbury Rd
Transaction type other	1	Address Line2	1
Transaction Date	6/6/2018	City	WOODBURY
Purchase Sale Price	\$9,260.46	State	NY
Market Rate	1	Postal Code	11797
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	Geico General Insurance	Country	United States

12. Property Description	2014 John Deere Model 310SK Backhoe 1T0310SKHEE259484	Last Name	1
Est Fair Market Value	\$51,000.00	First Name	1
Fair Market Description	Appraisal	Address Line1	6500 East Taft Rd
Transaction type other	1	Address Line2	1
Transaction Date	3/29/2018	City	EAST SYRACUSE
Purchase Sale Price	\$51,000.00	State	NY
Market Rate	1	Postal Code	13057
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	Five Star Equipment Inc.	Country	United States

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13. Property Description	2005 John Deere Model 310SK Backhoe T0310GX948696	Last Name	1
Est Fair Market Value	\$22,000.00	First Name	1
Fair Market Description	Appraisal	Address Line1	6500 East Taft Rd
Transaction type other	1	Address Line2	1
Transaction Date	4/25/2018	City	EAST SYRACUSE
Purchase Sale Price	\$22,000.00	State	NY
Market Rate	1	Postal Code	13057
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	Five Star Equipment, Inc	Country	United States

14. Property Description	1973 John Deere Bulldozer	Last Name	Foster
Est Fair Market Value	\$8,300.00	First Name	Gregory
Fair Market Description	Competitive Bid	Address Line1	1470 State Route 49
Transaction type other	1	Address Line2	1
Transaction Date	6/22/2018	City	CONSTANTIA
Purchase Sale Price	\$8,300.00	State	NY
Market Rate	1	Postal Code	13044
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	1	Country	United States

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15. Property Description	2008 Ford F350 4x4 Pickup w/snow plow 1FTWF31528ED51205	Last Name	Ruane
Est Fair Market Value	\$7,000.00	First Name	William
Fair Market Description	Competitive Bid	Address Line1	1110 N Madison St
Transaction type other	1	Address Line2	1
Transaction Date	8/25/2018	City	ROME
Purchase Sale Price	\$7,000.00	State	NY
Market Rate	1	Postal Code	13440
Lease Rate	1	Plus4	1
Lease Period	1	Province/Region	1
Purchaser Organization	1	Country	United States

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Property Documents

Question		Response	URL (If Applicable)
1.	In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared?	Yes	https://www.ocwa.org/governance/financial-reports/
2.	Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	https://www.ocwa.org/wp-content/uploads/2019/03/Website-Guidelines-for-Acquisition-and-Disposal-of-Property.pdf
3.	In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines?	Yes	N/A

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Additional Comments