

The Onondaga County Water Authority met in regular session on May 16, 2012. Members of the Authority present were R. Tomeny, F. Picardi, S. Miller, E. Gilligan, and J. Bianchini.

Others present: M. Hooker, A. Geiss, T. Pickard, L. Khanzadian, G. Miller, and C. Marvin.

I. R. Tomeny called the meeting to order at 12:30 p.m.

II. Minutes of the regular Board meeting of April 25, 2012 were, on motion by S. Miller, seconded by F. Picardi, approved by all Members.

III. M. HOOKER REPORTED:

- M. Hooker reviewed the Executive Director's report
- Reviewed the revised water sales report through April 30, 2012.
- Reported that the Consumer Confidence Report has been mailed and is also available on the OCWA website.
- Reported on a discussion with Linda McShane, Onondaga County Economic Development. Discussed the upcoming ad campaign and marketing of the Clay industrial business site. OCWA has budgeted \$25,000 pending review of the ad campaign.
- Plan to meet with Homeserve USA on May 17, 2012 to review a program available to homeowners that cover repairs to water service on customer side of the curb box.
- Billing system upgrade. OCWA has narrowed selection to two companies.
- Continue to monitor water leaks/loss. The total daily amount of unaccounted for water has remained level over the past several years, with a corresponding decrease in the amount of water loss per mile of main, with a considerable increase in the length of mains added. This is a result of our increased efforts in leak detection and repairs to our distribution system.
- Corporate Challenge is scheduled for June 19, 2012 at Onondaga Lake Park. OCWA employees are invited to participate as a group.

IV. A. GEISS REPORTED:

- Reviewed the Chief Engineer's Report
- Reported that on May 16, 2012 the current Otisco lake level is at +2.5".
- Reported Western 20mg tank project is complete. Contractor is working to resolve damp spots on the wall.
- Reported Eastern 30mg tank project is nearing the one year inspection scheduled for June 11, 2012. Held meeting with local residents who are very pleased with the project.
- Reported Eastern 20mg Contractor is onsite working on damp areas. Grading is scheduled for early July 2012.
- OCWA is working with Warner's fire department to correct ISO assumption on hydrant maintenance and testing.
- Honeywell is starting construction on Took's Springs treatment system.
- G. Miller reviewed the Capital Projects.
- Southern Branch pumping station invitation to bid was published on May 10, 2012; bids will be opened on June 7.

- Tank rehabilitation of West Hill and Linda Drive is underway with scheduled completion in July.
- Northern Concourse electrical service improvements are scheduled to begin in the next couple of weeks.
- Central New York Waterworks clambake is scheduled for June 6, 2012 at Hinerwadels from 1 – 6pm.
- Otisco Lake shuffle is scheduled for June 9, 2012.

#### V. LEGAL REPORT

- T. Pickard reviewed the Legal Report.
- Reported on the recent Finger Lakes railroad condemnation decision. Reported that the decision of the Hon. Deborah Karalunas, Justice of the Supreme Court. may be appealed within thirty days of the date of entry.

#### VI. HUMAN RESOURCES /INSURANCE/RISK MANAGEMENT REPORT

- L. Khanzadian reviewed the Human Resource and Insurance/Risk Management report.
- Reported a rate increase of 9.5% for health coverage through Excellus. OCWA's self-insured dental and vision rates will remain constant for 2012.

#### VII. NEW BUSINESS:

- 1st Quarter Investment Report – C. Marvin, OCWA's Fiscal Officer, distributed and reviewed the 1<sup>st</sup> quarter investment report, noting that subsequent to the report, changes were made to increase OCWA's investment in Treasury bills. This change will result in increased investment income.

On motion by F. Picardi, duly seconded by J. Bianchini, with all Members approving, the Board accepted the first quarter investment report for the period January 1, 2012 through March 31, 2012.

- Reviewed and finalized single audits of the EFC – ARRA funding, completed by Dermody, Burke, & Brown, which will be forwarded to NYSEFC.

On motion by E. Gilligan, duly seconded by J. Bianchini, with all Members approving, the Board accepted the finalized single audits as submitted.

- Reviewed the need for standardization on hand held meter readers and meter reading software available from Neptune Technology Group. Executive Director noted that Neptune readers work with both Sensus and Neptune meters, and have been used by OCWA since 2007. Standardization avoids problems associated with multiple software manufacturers.

On motion by S. Miller, duly seconded by E. Gilligan, with all Members approving, the Board authorized Standardization on meter readers and meter reading software manufactured by the Neptune Technology Group.

- BIDS

Bid #11 Copper Tubing – Reviewed the seven bids and recommended the lowest responsible bidder for \$43,393.99.

On motion by F. Picardi, duly seconded by S. Miller, with all Members approving, the Board accepted OCWA management's recommendation of the lowest responsible bidder, Martisco Corporation.

#### VIII. UNFINISHED BUSINESS

- Reviewed SEQR Type II actions and Resolution

On motion by F. Picardi, duly seconded by E. Gilligan, with all Members approving, the Board authorized the adoption of a resolution directing staff members to determine if an action is a Type II action (exempt from SEQR review) and if so, to note on Board authorization forms.

There being no further business to come before Board, upon motion duly made and seconded, the meeting adjourned at 2:00 p.m.

The next Authority meeting is scheduled for Tuesday June 19, 2012 at 11:00 a.m.

Respectfully Submitted,  
Laurie Khazadian, Recording Secretary