

The Onondaga County Water Authority met in regular session on November 14, 2012. Members of the Authority present were R. Tomeny, F. Picardi, S. Miller, E. Gilligan, and J. Bianchini.

- Others present: M. Hooker, A. Geiss, T. Pickard, L. Khazadian, G. Miller and C. Marvin

I. R. Tomeny called the meeting to order at 12:35 p.m.

II. Minutes of the regular Board meeting of October 17, 2012 were, on motion by F. Picardi, seconded by J. Bianchini, approved by all Members.

III. M. HOOKER REPORTED:

- M. Hooker introduced C. Marvin, Fiscal Officer for a review of the third quarter investment report. C. Marvin reviewed the current OCWA fund investments, commenting upon the limited investment options available, including OPEB investment options. C. Marvin will pursue the trust concept as an investment option for such funds.

On motion by S. Miller, duly seconded by E. Gilligan, with all Members approving, the Board approved the third quarter investment report as presented.

- M. Hooker reviewed the Executive Director's report.
- OCWA billing system implementation is progressing with the installation of the web software and ongoing training
- Town of Camillus lease agreement is progressing with a planned takeover date of January 2, 2013.
- Met with Mark Burger, Executive Director of the Onondaga Soil and Water Conservation District and reviewed the Watershed initiative and the funding support from OCWA.
- Provided an overview of the proposed OCWA rate schedule requesting approval of a proposed increase. Also proposed an amendment to the Customer Rules pertaining to the location of new water services. Intend to publish customer rules by year end and provide information to local builders.

On motion by J. Bianchini, duly seconded by S. Miller, with all Members approving, the Board approved the recommended OCWA water rate schedule for 2013.

On motion by S. Miller, duly seconded by F. Picardi, with all Members approving, the Board approved the amended Customer Rules regarding service line location

- Board meeting is scheduled for December 14, 2012 at 10 a.m. to be followed by the annual OCWA holiday open house from 12 noon – 4 p.m.
- Central NY chapter of the American Public Works Association will recognize two of OCWA's projects at the annual awards banquet scheduled on November 15, 2012.
- Attended the 2012 Annual AMWA Meeting. Presentations included "Solving Today's Management Challenges", "Case Studies of International Knowledge Sharing", "Communications on Emotionally Charged Topics", "A Threat From the Inside: Incident Response and Lessons Learned" and "Fueling the Next Level of Energy Management".

IV. A. GEISS REPORTED:

- A. Geiss reviewed the Chief Engineer's Report
- Lake level remains down at -40.75".
- Primary supply connection to the Village of E. Syracuse has been constructed.
- GPS marking and system mapping continues with the Town of Camillus.
- Portable Generator has been purchased for the Oswego facility.
- Took's Spring new treatment system is operational.
- Stone storage bins in the Northern Concourse yard are complete.
- Reviewing two proposals received for the removal of the old transformer at Northern Concourse.
- Advised that Main Extension Costs are down from \$38.25 per lineal foot in 2012 to \$37.37 per lineal foot in 2013.
- Capital projects reviewed by G. Miller.
- Funding avenues for water districts are significantly less.
- Reviewed the issue of PVC pipe versus the OCWA standard of ductile iron pipe. USDA Rural Development may fund a couple of new water districts and has requested a cost-benefit analysis of the different pipe materials.
- SCADA software proposal review is delayed a week due to the limited travel of vendors during hurricane Sandy.
- Bernhard's Bay project may receive a financing package through the USDA rural development program and is pursuing additional options. OCWA met with the Town of Constantia and a representative of Congressman Owens' office regarding the project.
- Request received from an Oneida County legislator for OCWA to review potential for providing water to Verona, Vernon and Sherrill.
- G. Miller and T. Gilbert attended the Central New York Regional Planning Board meeting.

V. LEGAL REPORT

- T. Pickard reviewed the Legal Report.
- Reviewed OCWA customer request (Fredette) to purchase land on Otisco Lake. Initial survey indicated encroachments to North by adjacent owner. Attempts will be made to work out a boundary line agreement. SEQR for transferring property between the County Park and Otisco Lake. County is discussing potential boat launch with NYSDEC. Short Environmental Assessment form received.

On motion by F. Picardi, duly seconded by E. Gilligan, with all Members approving, the Board declared itself to be lead agency, made negative declaration, and authorized the deed of Otisco Lake shore lands to the County.

- Otisco Lake Parcel, OCWA to Grimm. (\$3800.00) Approval of the sale and SEQR Review. Short Environmental Assessment Form reviewed.

On motion by F. Picardi, duly seconded by E. Gilligan, with all Members approving, the Board declared itself to be lead agency, made a negative declaration and authorized the role of Otisco Lake shore lands to Grimm Family Trust.

On motion by S. Miller, seconded by J. Bianchini, the Board adjourned to the Governance Committee at 2pm. Minutes of the Governance Committee meeting are filed with these minutes.

On motion by E. Gilligan, duly seconded by J. Bianchini, with all Members approving, the Board adjourned the Governance Committee at 2:10 and returned to the regular Board meeting.

- Reviewed the recommendations of the Governance Committee

On motion by J. Bianchini, duly seconded by E. Gilligan, with all Members approving, the Board elected the following nominees (M. Hooker, T. Pickard, and S. Miller) to the Ethics Committee.

On motion by E. Gilligan, duly seconded by J. Bianchini, with all Members approving, the Board approved the Whistleblower Policy previously distributed to the Board.

VI HUMAN RESOURCES /INSURANCE/RISK MANAGEMENT REPORT

- L. Khanzadian reviewed the Human Resource and Insurance/Risk Management report.
- Provided an update on the transition of Camillus employees to OCWA, which is scheduled for early January once the agreement is finalized.
- Reviewed the Board meeting schedule for 2013.
- Requested and Executive Session to review the on-going Teamster contract negotiations.

VII. NEW BUSINESS:

- Three Contractor Main Extension Contract(s) were presented for consideration.

On motion by S. Miller, duly seconded by J. Bianchini, with all Members approving, the Board authorized M. Hooker to execute the following Main Extension Contract(s):

4120014	CR# Development, LLC	8" Ext. Crimson Ridge Sub Phase III
4120043	JMG Custom Homes	8" Ext. Northfork Sec. 2, Ph. 2
9003642	Cicero Properties LLC	6" fire service.

- BIDS
 - #17 Hydrochloric Acid -Amrex
 - #18 Hydrofluosilicic – Thatcher CO.
 - #20 Phosphoric Acid – Shannon Chemical Corp.
 - #21 Sodium Hypochlorite- JCI Jones Chemicals, Inc.
 - #22 Powdered Activated Carbon -
 - #23 Annual Contract – D.E. Tarolli
 - #25 CI Valve Boxes, Adjustors, Service Boxes
 - #26 DI Cement Lined Pipe
 - #27 DIMJ & CI Compact Fittings
 - #28 CI or DIMJ Resilient Seated Gate Valves 12" or smaller
 - #30 Hydrants
 - #31 LMJ Tapping Valves 12" & smaller
 - #32 Stainless Steel Tapping Sleeves
 - #33 Wedge Action MJ restraint gland w/ accessory kits
 - #35 Tree Cutting Services – Tree Landers

On motion by J. Bianchini, duly seconded by S. Miller, with all Members approving, the Board approved the recommendation of OCWA management to award to the lowest responsible bidder.

- Reviewed Bid # 16 Copper Sulfate. Recommendation to eliminate the lowest bidder whose chemical bid did not meet OCWA's outlined specifications.

On motion by S. Miller, duly seconded by F. Picardi, with all Members approving, the Board rejected the bid of Biosafe (\$16,080) as non-responsive and awarded the contract to the next lowest responsible bidder, Chemrite (\$20,100).

- Reviewed Bid #19 Liquid Carbon Dioxide. Bid submission included a tie between Carbonic Systems and EPCO (\$26,730 each) Staff noted that Carbonic Systems had a local presence. Legal Counsel indicated that in the cases of a tie, the Board could take into consideration such factors as local presence in making the contract award.

On motion by F. Picardi, duly seconded by E. Gilligan, with all Members approving, the Board awarded the contract to Carbonic Systems, Inc.

- Reviewed Bid #24 Brass Water Service Fittings. Received a bid from Martisco (\$17,441) that included non-specified fittings (containing lead). Staff recommended that the Martisco bid be deemed non-responsive, and that the contract be awarded to the next lowest responsible bidder, MJ Pipe (\$27,508).

On motion by S. Miller, duly seconded by E. Gilligan, with all Members approving, the Board rejected the bid of Martisco Corporation; and awarded the bid to MJ Pipe.

- Reviewed Bid # 29 CI or DIMJ Resilient Seated Gate Valves -14" & smaller. Four lowest bidders did not include a part. Management recommends that all bids be rejected and the materials rebid with clearer specifications.

On motion by F. Picardi, duly seconded by S. Miller, with all Members approving, the Board authorized OCWA management's recommendation to re- bid.

- Reviewed Bid # 34 Electrical Work. Arithmetic error in addition of line items. Recommended that irregularity be waived.

On motion by F. Picardi, duly seconded by S. Miller, with all Members approving, the Board awarded the contract to Huen Electric.

On motion by J. Bianchini, duly seconded by F. Picardi, with all Members approving, the Board adjourned the regular Board meeting at 2:30 p.m. and convened an Executive Session to discuss upcoming Teamster contract negotiations.

Executive Session adjourned and returned to regular Board session at 2:50pm

There being no further business to come before Board, upon motion duly made and seconded, the meeting adjourned at 2:50p.m.

The next Authority meeting is scheduled for Friday, December 14, 2012 at 10:00 a.m. at the Northern Concourse Office.

Respectfully Submitted,
Laurie Khanzadian, Recording Secretary