

**Governance Information (Authority-Related)**

Question	Response	URL (if applicable)
1. Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	<a href="http://www.ocwa.org/governance/financial-reports/">http://www.ocwa.org/governance/financial-reports/</a>
2. As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	<a href="http://www.ocwa.org/governance/financial-reports/">http://www.ocwa.org/governance/financial-reports/</a>
3. Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4. Does the independent auditor provide non-audit services to the Authority?	No	N/A
5. Does the Authority have an organization chart?	Yes	<a href="http://www.ocwa.org/about/ocwa-executive-staff/">http://www.ocwa.org/about/ocwa-executive-staff/</a>
6. Are any Authority staff also employed by another government agency?	No	
7. Has the Authority posted their mission statement to their website?	Yes	<a href="http://www.ocwa.org/about/mission-vision/">http://www.ocwa.org/about/mission-vision/</a>
8. Has the Authority's mission statement been revised and adopted during the reporting period?	No	N/A
9. Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		<a href="http://www.ocwa.org/governance/financial-reports/">http://www.ocwa.org/governance/financial-reports/</a>

**Governance Information (Board-Related)**

Question	Response	URL
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established Finance Committee in accordance with Section 2824(8) of PAL?	Yes	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		<a href="http://www.ocwa.org/about/ocwa-board/">http://www.ocwa.org/about/ocwa-board/</a>
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		<a href="http://www.ocwa.org/governance/board-items/">http://www.ocwa.org/governance/board-items/</a>
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	<a href="http://www.ocwa.org/about/ocwa-board/">http://www.ocwa.org/about/ocwa-board/</a>
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	<a href="http://www.ocwa.org/about/code-of-ethics/">http://www.ocwa.org/about/code-of-ethics/</a>
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
12. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	Yes	N/A
14. Was a performance evaluation of the board completed?	Yes	N/A
15. Was compensation paid by the Authority made in accordance with employee or union contracts?	Yes	N/A
16. Has the board adopted a conditional/additional compensation policy governing all employees?	No	

Board of Directors Listing

Name	Bianchini, John	Name	Tomeny, Robert
Chair of the Board	No	Chair of the Board	Yes
If yes, Chair Designated by.		If yes, Chair Designated by.	Elected by Board
Term Start Date	09/01/2010	Term Start Date	12/15/2009
Term Expiration Date	07/01/2013	Term Expiration Date	Pleasure of Authority
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Gilligan, Eileen D	Name	Picardi, Ferdinand
Chair of the Board	No	Chair of the Board	No
If yes, Chair Designated by.		If yes, Chair Designated by.	
Term Start Date	11/01/2011	Term Start Date	06/03/2008
Term Expiration Date	07/01/2014	Term Expiration Date	Pleasure of Authority
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Miller, Susan A
Chair of the Board	No
If yes, Chair Designated by.	
Term Start Date	11/01/2011
Term Expiration Date	07/01/2014
Title	
Has the Board member appointed a designee?	
Designee Name	
Ex-officio	No
Nominated By	Local
Appointed By	Local
Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	No
Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No

## Staff Bulk Load Worksheet

### Version 1.6

#### Staff

Columns whose names contain "\*" are required and must have values for each record to be loaded. Do not enter blank lines, as a blank line (a line with no information) will be regarded as the end of the file. Do not enter commas, letters or \$ signs in numeric fields.

This worksheet must be saved as type "csv" in order to be uploaded to PARIS. Select "Save As" from the "File" menu above and select "CSV (comma delimited)" as the file type.

Note: Most cells have some level of validation, however, validation in Excel only functions when you actually type data in the cell. It is recommended that you selectively check validation in rows that you have copied data into.

*Last Name	*First Name	Middle Initial	*Title	*Group	*Base Annualized Salary	*Actual salary paid to the individual during the reporting period	*Overtim e paid by Authority	*Performance Bonus	*Extra Pay	*Other Compensation/AI lowances/Adjust ments	* Is the individual also paid by another entity to perform the work of the Authority?	If yes, is the payment made by a State or local government?
Hooker	Michael		Executive Director	Executive	141,121.94	141,073.85	0.00	0.00	0.00	0.00	N	
Geiss Jr	Anthony		Deputy Executive Director	Executive	122,398.54	122,357.02	0.00	0.00	0.00	300.00	N	
Miller	Geoffrey		Executive Engineer	Managerial	108,870.51	108,833.30	0.00	0.00	0.00	300.00	N	
Pickard	Terry		Counsel	Professional	108,569.33	108,532.29	0.00	0.00	0.00	0.00	N	

Michael E. Hooker has been the Executive Director of the Authority since 1993. Prior to that time, he was General Manager of Hardin County Water District No. 1 in Radcliff, Kentucky and he has 36 years of waterworks management experience in both the public and private sectors. Mr. Hooker received a Bachelor of Science Degree from Montclair State College and a Masters Degree in Business Administration from Fairleigh Dickinson University.

Anthony J. Geiss has been Deputy Executive Director of the Authority since 1999. Prior to that time he was a Senior Design Consultant with O'Brien and Gere Engineers in Syracuse, New York. Mr. Geiss received a Bachelor of Science Degree from Syracuse University and is a licensed Professional Engineer in the State of New York.

Terry R. Pickard has been Legal Counsel of the Authority since 2005. Prior to that time, he was in the private practice of law and has 41 years of experience in public authority and construction law. Mr. Pickard received a Bachelor of Arts degree from Ohio Wesleyan University and a Juris Doctor degree from the Boston University School of Law. He is admitted to practice law in the State of New York, the United States District Court for the Northern District of New York and the United States Supreme Court.

Geoffrey G. Miller has been the Executive Engineer at OCWA since 2006. Prior to that time he was employed as a waterworks and environmental engineer at an environmental engineering firm for over 18 years. Mr. Miller received Bachelor of Science degree from Clarkson University in Civil and Environmental Engineering. He is a licensed Professional Engineer in the State of New York and is a Board Certified Environmental Engineer in the specialty of Water Supply and Wastewater.

**Benefit Information**

During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for

No

**Board Members**

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allow-ance	Spousal / Dependent Life Insurance	Tuition Assist-ance	Multi-Year Employ-ment	None of These Benefits	Other
Bianchini, John	Board of Directors												X	
Gilligan, Eileen D	Board of Directors												X	
Miller, Susan A	Board of Directors												X	
Picardi, Ferdinand	Board of Directors												X	
Tomeny, Robert	Board of Directors												X	

**Staff**

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allow-ance	Spousal / Dependent Life Insurance	Tuition Assist-ance	Multi-Year Employ-ment	None of These Benefits	Other
Geiss Jr, Anthony	Deputy Executive Director				X									
Hooker, Michael	Executive Director				X									
Miller, Geoffrey	Executive Engineer				X									
Pickard, Terry	Counsel				X									

Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct? Yes  
 Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this No

Name of Subsidiary/Component Unit	Status	Requested Changes
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Subsidiary/Component Unit Creation

Name of Subsidiary/Component Unit	Establishment Date	Entity Purpose
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Subsidiary/Component Unit Termination

Name of Subsidiary/Component Unit	Termination Date	Termination Reason	Proof of Termination
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No Data has been entered by the Authority for this section in PARIS



Summary Financial Information

## SUMMARY STATEMENT OF NET ASSETS

<u>Assets</u>	
<b>Current Assets</b>	
Cash and cash equivalents	\$264,705
Investments	\$0
Receivables, net	\$7,282,158
Other assets	\$2,454,272
<b>Total Current Assets</b>	<b>\$10,001,135</b>
<b>Noncurrent Assets</b>	
Restricted cash and investments	\$26,709,423
Long-term receivables, net	\$0
Other assets	\$739,459
<b>Capital Assets</b>	
Land and other nondepreciable property	\$963,543
Buildings and equipment	\$48,847,983
Infrastructure	\$252,519,923
Accumulated depreciation	\$85,261,503
Net Capital Assets	\$217,069,946
<b>Total Noncurrent Assets</b>	<b>\$244,518,828</b>
<b>Total Assets</b>	<b>\$254,519,963</b>

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

Liabilities

**Current Liabilities**

Accounts payable	\$2,669,181
Pension contribution payable	\$0
Other post-employment benefits	\$0
Accrued liabilities	\$1,805,915
Deferred revenues	\$0
Bonds and notes payable	\$3,108,492
Other long-term obligations due within one year	\$83,650
<b>Total Current Liabilities</b>	<b>\$7,667,238</b>

**Noncurrent Liabilities**

Pension contribution payable	\$0
Other post-employment benefits	\$10,315,671
Bonds and notes payable	\$66,540,939
Long Term Leases	\$272,825
Other long-term obligations	\$0
<b>Total Noncurrent Liabilities</b>	<b>\$77,129,435</b>

**Total Liabilities**

**\$84,796,673**

Net Asset (Deficit)

**Net Asset**

Invested in capital assets, net of related debt	\$147,622,532
Restricted	\$21,679,207
Unrestricted	\$421,551
<b>Total Net Assets</b>	<b>\$169,723,290</b>

Summary Financial Information

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

Operating Revenues

Charges for services	\$38,316,787
Rental & financing income	\$0
Other operating revenues	\$1,135,972
<b>Total Operating Revenue</b>	<b>\$39,452,759</b>

Operating Expenses

Salaries and wages	\$7,665,551
Other employee benefits	\$5,029,597
Professional services contracts	\$234,959
Supplies and materials	\$904,588
Depreciation & amortization	\$5,742,737
Other operating expenses	\$15,513,232
<b>Total Operating Expenses</b>	<b>\$35,090,664</b>

Operating Income (Loss) **\$4,362,095**

Nonoperating Revenues

Investment earnings	\$16,642
State subsidies/grants	\$0
Federal subsidies/grants	\$5,696,270
Municipal subsidies/grants	\$0
Public authority subsidies	\$0
Other nonoperating revenues	\$0
<b>Total Nonoperating Revenue</b>	<b>\$5,712,912</b>

Summary Financial Information

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

Nonoperating Expenses

Interest and other financing charges	\$3,032,120
Subsidies to other public authorities	\$0
Grants and donations	\$0
Other nonoperating expenses	\$13,483
<b>Total Nonoperating Expenses</b>	<b>\$3,045,603</b>
<b>Income (Loss) Before Contributions</b>	<b>\$7,029,404</b>
<b>Capital Contributions</b>	<b>\$1,674,347</b>
<b>Change in net assets</b>	<b>\$8,703,751</b>
<b>Net assets (deficit) beginning of year</b>	<b>\$161,019,539</b>
<b>Other net assets changes</b>	<b>\$0</b>
<b>Net assets (deficit) at end of year</b>	<b>\$169,723,290</b>

**Current Debt**

Question	Response
1. Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	Yes
2. If yes, has the Authority issued any debt during the reporting period?	No

**New Debt Issuances List by Type of Debt and Program**

No Data has been entered by the Authority for this section in PARIS

Schedule of Authority Debt

Type of Debt	Statutory Authorization (\$)	Outstanding Start of Fiscal Year (\$)	New Debt Issuances (\$)	Debt Retired (\$)	Outstanding End of Fiscal Year (\$)
<b>State Obligation</b>					
State Guaranteed					
State Supported					
State Contingent Obligation					
State Moral Obligation					
Other State Funded					
<b>Authority Obligation</b>					
General Obligation					
Revenue	0.00	78,395,000.00	0.00	10,997,165.00	67,397,835.00
Other Non-State Funded					
<b>Conduit</b>					
Conduit Debt					
Conduit Debt - Pilot Increment Financing					

Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.

Personal Property

1. Property Description: 2009 Caterpillar Model 416E Backhoe

Estimated Fair Market Value: \$45,000.00

How was Fair Market Value

Determined?: Appraisal

Transaction Date: 07/23/2012

Sale Price: \$45,000.00

Organization: Five Star Equipment, Inc

Last Name:

First Name:

Purchaser Address

Address Line1: 6500 East Taft Rd

Address Line2:

City: EAST SYRACUSE

State: NY

Postal Code: 13057

Plus4:

Province/Region:

Country: USA

2. Property Description: 1998 New Holland Model 555E Backhoe

Estimated Fair Market Value: \$13,000.00

How was Fair Market Value

Determined?: Appraisal

Transaction Date: 07/23/2012

Sale Price: \$13,000.00

Organization: Five Star Equipment, Inc

Last Name:

First Name:

Purchaser Address

Address Line1: 6500 East Taft Rd

Address Line2:

City: EAST SYRACUSE

State: NY

Postal Code: 13057

Plus4:

Province/Region:

Country: USA



Personal Property

3. Property Description: 2004 Chevrolet K2500HD 4x4 Pickup Truck with  
Lift Gate and 8' Snow Plow

Estimated Fair Market Value: \$7,300.00

How was Fair Market Value

Determined?: Competitive Bid

Transaction Date: 11/17/2012

Sale Price: \$7,300.00

Organization: Chicago Motor Cars

Last Name:

First Name:

Purchaser Address

Address Line1: 241 Red Oak Ct

Address Line2:

City: WEST CHICAGO

State: IL

Postal Code: 60185

Plus4:

Province/Region:

Country: USA

**Property Documents**

Question	Response	URL (if applicable)
1. In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared?	Yes	<a href="http://www.ocwa.org/governance/financial-reports/">http://www.ocwa.org/governance/financial-reports/</a>
2. Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	<a href="http://www.ocwa.org/governance/financial-reports/">http://www.ocwa.org/governance/financial-reports/</a>
3. In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines?	Yes	

**No Data has been entered by the Authority for this section in PARIS**

Additional Comments: