

The Onondaga County Water Authority met in regular session on March 26, 2008. Members of the Authority present were R. Tomeny, F. Picardi, W. Simmons and H. Rosenthal.

Others present: M. Hooker, A. Geiss, T. Pickard, L. Khanzadian, & G. Miller.

- I. R. Tomeny called the meeting to order at 12:30pm.
- II. Minutes of the meeting of February 27, 2008 were approved by all Members by Motion of W. Simmons duly seconded by F. Picardi.
- III. EXECUTIVE DIRECTOR'S REPORT:
 - M. Hooker reviewed his Executive Director's report.
 - Adjustment to the Board meeting schedule for May. The May meeting is now scheduled for May 20, 2008 at 12:30pm.
 - Discussed the updated proposal received from the Village of E. Syracuse which includes a new waterline to connect to our system and serve as the primary supply. The pumping station will then act as a back-up and emergency supply. M. Hooker recommends that we continue to pursue a lease agreement. T. Pickard reports that he is working with the Village of E. Syracuse attorney's in preparation of the lease.
 - M. Hooker apprised the Board that OCWA will be taking samples of raw and finished water from the Otisco Lake supply and testing for pharmaceuticals. The MWB has indicated that they will be testing the Lake Ontario supply as well. Mike hopes to have the results by the April Board meeting.
 - M. Hooker mentioned that a recent Awwarf study has shown that granular activated carbon (GAC) shows promise of removing most pharmaceuticals and that both the Otisco Lake and Lake Ontario water treatment plants use GAC, and it is hoped that we won't have water quality issues.
 - M. Hooker commended staff for their efforts and timely response for the SRF loan. Specifically mentioned, T. Geiss, T. Pickard, G. Miller and C. Marvin.
 - M. Hooker distributed an article from the NY Times on Dams and commented that OCWA has completed their dam inspection.

- IV. CHIEF ENGINEERS REPORT:
 - T. Geiss reviewed the Engineering report.
 - T. Geiss reported on the meeting with members of the Mathews family (Dan & Jim) and Mr. E. Ryan concerning access to their property located at the SW side of Otisco Lake. There are two parcels of land with structures that cannot be accessed by car, due to road conditions. The repair of the road was discussed at length including the need for a plan, insurance and compliance with the DEC.
 - T. Geiss reported that the Mathews family is requesting a written easement similar to the one previously granted to the first family (Robarge). They are also requesting that OCWA consider waiving the easement fee. A motion was requested by the Chairman.

On Motion by F. Picardi duly seconded by H. Rosenthal with all Members approving, the Board agreed to grant the Right of Way to the property owner, Mathews.

- Continue to meet with the Village of Marcellus to review their water system.
- Reported that Upper Crown Mills Associates have submitted their evaluation of the Dam to DEC with a recommendation to breach the dam.

- Reported on a recent meeting with Public Employees Safety & Health (PESH) on trenching and their favorable feedback on OCWA's policy of rolling the trench boxes to every work site. Will continue to meet with local PESH inspector.
- T. Geiss commented that the number of breaks and repairs were low this winter compared to historical averages.
- G. Miller updated the Board on the Water Treatment Plant Capital Improvement Project and the associated funding.
- G. Miller reviewed the SEQR for the entire Water Treatment Project that was completed in January 2008 and requested a SEQR supplement for Bond Resolution through New York State Environmental Facilities Corporation (EFC).

On Motion by F. Picardi duly seconded by W. Simmons with all Members approving, the Board agreed to an uncoordinated review and to accept the determination of non-significance relative to environmental impacts in accordance with SEQR/SERP.

- G. Miller reviewed the 2008 Series A Resolution regarding the sale of OCWA Bonds not to exceed \$18 M with a project estimate of \$16.5M as outlined in the memo dated March 26, 2008 from T. Pickard.

On Motion by F. Picardi duly seconded by W. Simmons with all Members approving, the Board agreed to authorize the issuance of bonds for the Water Treatment Plant project in an amount up to \$18,000,000.

- G. Miller reviewed the need for a Fiscal advisor for the WTP project not to exceed \$7,200.

On Motion by F. Picardi duly seconded by H. Rosenthal with all Members approving, the Board agreed to authorize M. Hooker to enter into an agreement with Fiscal Advisors for work related to the Water Treatment Plant project for an amount not to exceed \$7,200.

- G. Miller reviewed the need for outside legal counsel, Hiscock & Barclay to act as Bond counsel not to exceed \$17,500.

On Motion by H. Rosenthal duly seconded by W. Simmons with three Members approving, the Board agreed to Hiscock & Barclay as Bond Counsel. F. Picardi abstained from the vote.

- G. Miller reviewed proposed SCADA, PLC and instrumentation work by SCADATEK associated with the WTP project. Discussed the need for programming software and hardware specific to the SCADA, PLC and instrumentation implementation, spending not to exceed \$150,000.

On Motion by H. Rosenthal duly seconded by F. Picardi with all Members approving, the Board approved the SCADATEK agreement not to exceed \$150,000.

- G. Miller reviewed the Stearns & Wheler agreement amendment for the construction design, administration and inspection phase of the WTP project not to exceed \$680,000

On Motion by F. Picardi duly seconded by H. Rosenthal with all Members approving, the Board approved the proposed Stearns & Wheler agreement amendment for an amount not to exceed \$680,000.

V. LEGAL REPORT

- T. Pickard reported on four leases that were executed and requested Board approval as outlined below.
- Hamlet of Vienna Water District #1.

On Motion by W. Simmons duly seconded by H. Rosenthal with all Members approving, the Board agreed to the lease as outlined.

- Town of Sullivan Fyler Road West Water District.

On Motion by F. Picardi duly seconded by W. Simmons with all Members approving, the Board agreed to the lease as outlined.

- Supplement to 1971 North Sullivan Water District (Petrie Road)

On Motion by H. Rosenthal duly seconded by F. Picardi with all Members approving, the Board agreed to the lease as outlined.

- Town of Lenox, Lewis Point

On Motion by W. Simmons duly seconded by H. Rosenthal with all Members approving, the Board agreed to the lease as outlined.

VI. HUMAN RESOURCES/INSURANCE

- L. Khanzadian reviewed her report.
- Reported and reviewed a grievance submitted by Canastota staff regarding following call-out procedures. The Board agreed that the outlined response was appropriate and recommended that we proceed.
- Reviewed the requirement by the New York State Retirement System of establishing a standard work day for elected and appointed officials through a Resolution. The resolution is established in order to determine days worked that are reportable to the New York State retirement system.

On Motion by H. Rosenthal duly seconded by W. Simmons with three Members approving, the Board agreed to approve the Resolution to establish a six- hour work day for elected/appointed officials. R. Tomeny abstained.

VII. UNFINISHED BUSINESS

- T. Geiss reported on the availability of Hybrid vehicles and indicated that the state has discontinued because manufacturers are not making any more in this model year. One Ford Escape is available but at a premium \$3000 over the state contract. For future we will need to change the timing of the vehicle purchases. Reported that a Chevy Equinox is approximately \$20,000. The Board gave their approval to purchase the Equinox.
- R. Tomeny reported on the continued conversation with the Audubon and Nature Conservancy since receiving their letter October 2007. They continue to have an interest in Otisco Lake property that is owned by OCWA.
- R Tomeny gave a brief update on the status of the Metropolitan Water Board covered tank project and the next steps involved in the legislative approval.

VIII. NEW BUSINESS:

- Regular Board meeting adjourned, convened Audit Committee at 1:00pm

On Motion by H. Rosenthal duly seconded by W. Simmons with all Members approving, the Board convened to the Audit Committee meeting. See Audit Committee Minutes.

On Motion by R. Tomeny duly seconded by H. Rosenthal with all Members approving, the Audit Committee adjourned their meeting at 1:43pm and reconvened to the regular Board meeting.

- The Board, convened in its capacity as the Audit Committee, Ferdinand L. Picardi, Chairperson presiding, having reviewed the 2007 Audit Report and the 2007 Letter of Observations and Recommendations with the accounting firm of Dermody, Burke and Brown, Certified Independent Accounting Firm, including (a) all critical accounting policies and practices used, (b) all alternative treatments of financial information within generally accepted

accounting principles that were discussed with management officials of OCWA, as well as, ramifications of the use of alternative disclosures and treatments, and the treatment preferred by said certified independent public accounting firm, and (c) other material written communications between the certified independent public accounting firm and the management of OCWA, including the 2007 Letter of Observations and Recommendations, along with management's response, material corrections identified and schedule of unadjusted differences, where applicable; and The Board, having reconvened in its regular meeting, and having affirmed and adopted all of the actions of the Audit Committee; it is hereby RESOLVED, that the Comprehensive Investment Guidelines of OCWA required by Section 2925(1) of the Public Authorities Law are hereby approved and the Secretary is hereby directed to file said Comprehensive Investment Guidelines with the minutes of this meeting; and it is further RESOLVED, that the Quarterly Investment Reports for the periods ending June 30, 2007, September 30, 2007 and December 31, 2007, required by Section 2925(5) of the Public Authorities Law are hereby approved and the Secretary is hereby directed to file said Comprehensive Investment Guidelines with the minutes of this meeting; and it is further RESOLVED, that the Annual Investment Report required by Section 2925(6) of the Public Authorities Law is hereby approved and the Executive Director is hereby directed to file said Annual Investment Report with the County Executive and the Chief Fiscal Officer of the County of Onondaga, and the New York State Department of Audit and Control, and make such report available to the public on request; and it is further RESOLVED, that receipt and review of the 2007 Audit Report of Dermody, Burke and Brown is hereby noted; and it is further RESOLVED, that receipt and review of the 2007 Letter of Observations and Recommendations are hereby noted.

- Bids
 - #1 Furnish and deliver stone
 - #2 Furnish and deliver topsoil
 - #3 Ten Ton Utility Trailer
 - #4 Polyethylene Flat Tube Encasement

On Motion by W. Simmons duly seconded by F. Picardi with all Members approving, the Board recommended accepting the lowest responsible bidders as presented.

- One Right of Way was presented for consideration.

On Motion by H. Rosenthal duly seconded by W. Simmons with all Members approving, the Board approved the following:

4080018	WTW Development, LLC	8" Ext. White Tail Woods
---------	----------------------	--------------------------

- Four Developer Main Extensions were presented for consideration.

On Motion by W. Simmons duly seconded by F. Picardi, with all Members approving, the Board authorized M. Hooker to execute the following Main Extension Contract:

4080035	The Widewaters Group, Inc.	8" Ext. Hinsdale Plaza
4080018	David Alessio, WTW Dev., LLC	8" Ext. Whitetail Woods, Sec. A
4080039	Hueber Breuer Construction	8" Ext. O'Brien Road Senior Apts.
4080019	Pooler Enterprises	8" Ext. The Timbers, Sec. 1B & 2A

On Motion by F. Picardi duly seconded by W. Simmons with all Members approving, the Board agreed to adjourn the meeting.

As there was no further business to come before the Authority, the meeting adjourned at 4:35pm. The next Authority meeting is scheduled for April 30, 2008 at 12:30pm.

Respectfully Submitted,

Laurie Khanzadian,
Recording Secretary