

The Onondaga County Water Authority met in regular session on February 27, 2008. Members of the Authority present were R. Tomeny, F. Picardi, W. Simmons and H. Rosenthal.

Others present: M. Hooker, A. Geiss, T. Pickard, L. Khanzadian, & G. Miller.

- I. R. Tomeny called the meeting to order at 12:40pm.
- II. Minutes of the meeting of January 16, 2008 were approved by all Members by Motion of W. Simmons duly seconded by F. Picardi.
- III. EXECUTIVE DIRECTOR'S REPORT:
  - M. Hooker introduced Curt Marvin, Accounting Manager. Mr. Marvin reviewed the Quarterly Investment Report. In addition to the Quarterly Investment report reviewed the Investment Activity for the period 1/1/2007 – 12/31/2007.
  - M. Hooker reviewed the new audit report standards that Dermody, Burke & Brown will comply with as outlined by the Public Authorities Accountability Act.

On Motion by F. Picardi duly seconded by H. Rosenthal with all Members approving, the Board agreed to accept the Quarterly Investment Report ending December 31, 2007.

- M. Hooker reviewed his Executive Director's report.
- Reviewed OCWA production figures and sales.
- Provided an update on the website hacking that occurred at Dreamscape. OCWA's internal systems were never in jeopardy, the attack was directed toward Dreamscape. Our website accounts were not affected. We currently have over 13,000 accounts with online access via our Web site.
- Meter reading is on track during the winter months. Meter repair is on schedule as well.
- Reported that A. Torres has completed his OSHA 10- hour and 30-hour instructor certification course in order to train OCWA staff in house.
- New visitor ID program is in use. The system has the capability to retain visitor photos and information related to who and when they visited.
- Reviewed the loan program through the NYS Environmental Facilities Corporation. OCWA will submit the Water Treatment Plant project for loan consideration.
- Our budget variance for January is favorable.
- OCWA's perfect attendance luncheon is scheduled for March 19, 2008. There are forty-four recipients this year
- M. Hooker introduced an overview of the Minoa Transmission Main repair that took place February 11, 2008 – February 14, 2008. G. Miller provided a slide presentation and overview of the steps taken to repair and install the transmission main. Completion of the project took 3.5 days.
- M. Hooker reviewed the Otisco Lake property located on the southwest side of the Lake where OCWA has prohibited vehicle access due to road erosion and safety concerns. There are two parcels of land with structures that cannot be accessed by car, due to road conditions. The property owners have previously been using the road across OCWA property as a means of accessing their property. Following Board discussion, OCWA will continue

investigating possible solutions including repair, sale and logging. OCWA will proceed with a survey and get logging estimates and will also contact Dan Mathews (one of the property owners) for a meeting.

IV. CHIEF ENGINEERS REPORT:

- Provided an update on the Otisco Lake levels. Currently at 6 inches.
- Reviewed dredging requests from Otisco Lake residents. Approval needs to be granted from the Corp of Engineers and the DEC before OCWA can respond to inquiries.
- Provided an update on the availability of hybrid SUV's through state contract. Reported that the state no longer offers the Ford Escape and currently only offers a Hybrid Toyota Highlander at \$28,000. After discussion, it was agreed that OCWA would check with the state on any new upcoming SUV offerings as well as specify and request bids for a hybrid SUV.
- Reported on current pricing for Hydrofluorosilic acid indicating that our current supplier cannot hold pricing for 2008. OCWA expects a 25% increase (\$340-\$427 per ton) which amounts to an annual dollar increase of \$8,000 - \$10, 000. NYS health department requires the additions of fluoride in water, therefore, we must purchase and continue to use. Other suppliers are currently getting bids in the \$500 to \$600 range.
- G. Miller provided an update on the Water Treatment Plant project indicating that the final design plan is 95% complete and that OCWA is working with the NYS Environmental Facilities Corporation regarding loans through the Drinking Water State Revolving Loan Fund. The loan pre-application has been submitted and the next step is to submit the application which requires a Board resolution.

On Motion by W. Simmons duly seconded by H. Rosenthal with all Members approving, the Board agreed with the Resolution authorizing the loan application to New York State Environmental Facilities Corporation.

- Discussion of other financing options should the loan not be approved.

On Motion by F. Picardi duly seconded by H. Rosenthal with all Members approving, the Board agreed that alternative financing and Bonding should be submitted to the Board for final approval when appropriate.

- Reviewed the project scope of the Marcellus Limeledge Water District. Reported that discussions continue on lease arrangements and that OCWA's engineering staff continues to work with Town and Village Engineers regarding the design.
- Reported on Southern Onondaga project. Construction expected to begin in the spring.
- Reviewed Nedrow water supply and the recent meeting with the Town of Onondaga Engineers, C & S. The town has received a grant to cover part of the costs of constructing a waterline across Route 81. The waterline is required to improve the water service conditions in the Nedrow area. OCWA personnel will work with the Town to complete this project.
- Reviewed the Tank Painting bids that were received on February 21, 2008. Discussed the bid summary that was distributed. Nine bids were received and reviewed by TIC Engineers. We concur with the outcome from TIC and recommend that the bid be awarded to the lowest responsible bidder, JNP Construction Corporation.

On Motion by H. Rosenthal duly seconded by W. Simmons with all Members approving, the Board agreed to award the Tank Painting to the lowest responsible bidder as outlined.

- Reported on the RFP's received for the engineering services for the roof and repair at Northern Concourse. The roof is twenty years old and in need of replacement. OCWA solicited proposals from five Engineering firms and recommends acceptance of the lowest proposal which was received from O'Brien & Gere.

On Motion by H. Rosenthal duly seconded by W. Simmons with all Members approving, the Board agreed to award the Northern Concourse roof and siding repair Engineering Services to O'Brien & Gere as outlined.

- T. Geiss reported on pipe failures which have recently been identified on Devoe Road. OCWA has pipe in need of repair. The Town of Camillus has agreed to make the repairs as the project will benefit them. OCWA will supply the materials.

## V. LEGAL REPORT

- T. Pickard requested a motion to adjourn the regular Board meeting and convene to the Meeting of Governance Committee.

On Motion by H. Rosenthal duly seconded by W. Simmons with all Members approving, the Board agreed to adjourn the regular Board meeting at 3pm and reconvene the Meeting of Governance Committee

- F. Picardi reviewed the Conflicts of Interest/Code of Ethics Policy Specifically discussed the Code of Ethics policy change to Article 2 section b, the elimination of \$75 allowance regarding the acceptance of gifts.
- F. Picardi requested a review of the Conflicts of Interest/Code of Ethics Policy and requested signatures from the undersigned Members and Officers on the Annual statement as distributed. Also discussed the policy distribution to all OCWA employees.
- F. Picardi requested a Motion to approve the updated Conflicts of Interest/Code of Ethics policies.

On Motion by R. Tomeny duly seconded by H. Rosenthal with all Members approving, the Board agreed to accept the Conflicts of Interest/Code of Ethics policies as amended.

- F. Picardi requested the Governance Committee adjourn and that the Board reconvene to the regular meeting.

On Motion by R. Tomeny duly seconded by W. Simmons with all Members approving, the Board agreed to adjourn at 3:10pm the Governance Committee meeting and reconvene to the regular Board meeting.

On Motion by W. Simmons duly seconded by H. Rosenthal with all Members approving, the Board agreed to accept the Conflicts of Interest/Code of Ethics policies as amended.

- Discussion of offering electronic access to OCWA's computer network for Board members to access information such as the Conflicts of Interest/ethics.
- T. Pickard reviewed his Legal Counsel report.
- Reported on the pending leases from the Town of Sullivan.

On Motion by H. Rosenthal duly seconded by W. Simmons with all Members approving, the Board agreed to approve the Lease agreement between OCWA and the Town of Sullivan acting on behalf of the Marsh Mills Water District.

#### VI. HUMAN RESOURCES/INSURANCE

- L. Khanzadian reviewed her report.
- Reviewed the Solvay Pumping station claim and indicated an insurance payment of \$12,684.00 has been made to OCWA.
- Reviewed the OSHA summary of workplace injuries.
- Distributed the 2007 summary of employee suggestions.
- Reviewed the schedule of OCWA Board meetings. F. Picardi requested that the September meeting move to September 10, 2008, 12:30pm. No conflicts were raised. An updated schedule will be prepared.

#### VII. UNFINISHED BUSINESS

- R. Tomeny gave a brief overview of the Covered storage project between OCWA and Onondaga County indicating that the Onondaga County Legislature failed to obtain a majority vote on the proposed local law allowing OCWA the right to build the tanks. The project will be reviewed again at the March legislative meeting.

#### VIII NEW BUSINESS:

- Two Rights of Way were presented for consideration.

On Motion by H. Rosenthal duly seconded by W. Simmons with all Members approving, the Board approved the following:

4070094 St. Mary's Church Cemetery Kirkville Rd. – Fremont to Schepps Corns. Rds.

4080031 Grove Street Associates, Inc. The Northlands

- One Developer Main Extension was presented for consideration.

On Motion by W. Simmons duly seconded by F. Picardi, with all Members approving, the Board authorized M. Hooker to execute the following Main Extension Contract:

4080031 Grove Street Associates, Inc. The Northlands

On Motion by F. Picardi duly seconded by W. Simmons with all Members approving, the Board agreed to adjourn the meeting.

As there was no further business to come before the Authority, the meeting adjourned at 3:35pm. The next Authority meeting is scheduled for March 27, 2008 at 12:30pm.

Respectfully Submitted,

Laurie Khanzadian,  
Recording Secretary