

The Onondaga County Water Authority met in regular session on November 17, 2010. Members of the Authority present were R. Tomeny, F. Picardi, E. Gilligan, S. Miller and J. Bianchini.

Others present: M. Hooker, A. Geiss, T. Pickard, L. Khanzadian, G. Miller, and C. Marvin.

I. R. Tomeny called the meeting to order at 12:35 p.m.

II. Minutes of the regular Board meeting of October 15, 2010, were approved by all Members in the room on Motion by F. Picardi, duly seconded by E. Gilligan.

III. M. HOOKER REPORTED:

- M. Hooker introduced C. Marvin to review the third quarter investment report. Reviewed the restrictions on investment as outlined in OCWA's bond indenture.

On Motion by F. Picardi, duly seconded by J. Bianchini, with all Members approving, the Board accepted the Third Quarter Investment report as outlined.

- M. Hooker reviewed his Executive Director's report.
- Reviewed the Water Sales Analysis report through October 31, 2010.
- Distributed and reviewed a summary of seven proposals received from Consultants for the Lawson Software upgrade. A selection committee was established to review and analyze the proposals and recommended Forte Technology.

On Motion by F. Picardi, duly seconded by S. Miller, with all Members in the room approving, the Board approved a consulting contract with Forte Technologies as recommended by the Selection Committee and OCWA management.

- Reported that the Cost of Service Study conducted by Red Oak consulting is proceeding on schedule. Various rate structures were discussed, it being the Executive Director's intention to return with three proposals for review at the December meeting.
- Discussed the continued participation of the Onondaga County Water Authority at the annual March Chamber of Commerce show in which leading businesses in the community participate. Board recommended continued participation as a community business member. The show is scheduled for March 24, 2011.
- J. Easterly, former Administrative Director and longtime employee of OCWA, passed away on November 14, 2010. R. Tomeny requested a memorial from the Board.
- Public Authorities Accountability Act updates are outlined in T. Pickard's report. A copy of OCWA's Vision and Mission Statement was given a preliminary review. Final approval is required for submission to the Authorities Budget Office on March 31, 2011.
- Reviewed the annual Board of Directors evaluation forms recommend by the Authorities Budget Office. The ABO requires each Board member to evaluate the performance of the whole Board, with results compiled by the Governance Committee. Authorities are required to submit performance measurements, which are currently under consideration.

IV. A. GEISS REPORTED:

- Reviewed the Chief Engineer's Report.

- Distributed and reviewed the Eastern & Western Reservoir Projects and the associated project budgets.
- Western Reservoir Change Order #4 approved estimate originally evaluated at \$32,695.22 came in lower than anticipated. Will outline details in the project summary for the December Board meeting.
- Pre-bid meeting for the Eastern 20MG water storage tank construction was held on November 18, 2010 at OCWA. Bids are due by December 16, 2010 and we expect to award by February. Work is expected to begin approximately on April 1, 2011.
- Distributed summary of options for off-site storage of excavation materials associated with construction of 20MG Eastern Tank. Analysis reveals temporary right-of-entry on adjacent lands of Sisters of St. Francis to be most economical. Presented proposal to pay adjacent owner \$65,000. Sisters of St. Francis to use funds to mitigate visual effects of tanks by landscaping and screening.

On Motion by S. Miller, duly seconded by E. Gilligan, with all Members approving, the Board approved the proposed payment of \$65,000 to the Sisters of St. Francis.

- Met with the Town of Cazenovia to review the costs associated with providing water to the Town.
- Met with Honeywell regarding the supply of water to the Town of Camillus. Met with the Camillus Town Supervisor, Mary Ann Coogan, to review options.
- G. Miller reported on the status of the proposed new pump station to supply water to the West Hill area of Camillus. NYS DOT lands determined to be best option. Reviewed the SEQRA Resolution and Environmental Assessment Form.

On Motion by F. Picardi, duly seconded by J. Bianchini, with all Members approving, the Board approved the SEQRA Resolution.

- Reviewed a Change Order #1 for the “Coye Road Tank” & “New Westvale Tank” Distributed the cost breakdown, which totaled \$21,715.00.

On Motion by E. Gilligan, duly seconded by F. Picardi, with all Members in the room approving, the Board declared the Project to have no environmental significance, and approved the change order as described for \$21,715.00.

- Discussed submittals of required contract documentation from Worldwide Industries in relation to the Coye Road and Westvale tank projects. Noted payment being withheld pending prevailing wage and insurance documentation from CDK Industries, a sub-contractor of Worldwide Industries. Working with Tank Industry Consultants, and Worldwide to obtain documentation required by contract.
- Reported that repairs to the Howlett Hill tank overflow pipe performed by Natgun Corporation are complete. Additional repairs to the exterior will be scheduled at a later time.
- Salina Gardens pump station repairs are scheduled for completion the week of November 15, 2010.
- The transmission main installation along Route 49 in Constantia is completed and services are being connected.
- Distributed and reviewed a chart on the optimization of the filters at the Water Treatment Plant.
- O'Brien & Gere is evaluating the condition of the Seneca Knolls, Town of Van Buren tank.

V. LEGAL REPORT

- T. Pickard reviewed his Legal Report.

- Reported that the Court decision remains pending on the Finger Lakes Railway condemnation case.
- Distributed for review at a future Board meeting, a case report on insurance involving Labor Law Section 240/241.
- Reviewed 2010 Public Authorities law reporting requirements. Recommended that the Governance Committee convene in early 2011 to undertake a comprehensive review of PAL requirements, including Board self evaluations.

VI. HUMAN RESOURCES REPORT

- L. Khanzadian reviewed the Human Resource and Insurance/Risk Management report.
- Reviewed the proposed Board schedule and requested any conflicts in order to finalize at the December meeting.

VIII. NEW BUSINESS:

- A. Geiss reviewed the bid information for the following bids and recommended approval of the lowest responsible bidder for all outlined bids.

#15 Copper Sulphate. Awarded to the lowest responsible bidder, Thatcher Co. of NY

#16 Hydrochloric Acid. Awarded to the lowest responsible bidder, PVS Chlorkali

#17 Hydroflusilicic Acid. Awarded to the lowest responsible bidder, Solvay Fluorides, LLC

#18 Liquid Carbon Dioxide. Awarded to the lowest responsible bidder, Carbonic Systems, Inc.

#19 Phosphoric Acid. Awarded to the lowest responsible bidder, Carus Corporation, Inc.

#20 Skip

#21 Sodium Chlorite. Awarded to the lowest responsible bidder, International Dioxide, Inc.

#22 Sodium Hypochlorite. Awarded to the lowest responsible bidder, Surpass Chemical Co. Inc.

#23 2011 - Annual Construction Contract. Awarded to the lowest responsible bidder, D.E. Tarolli.

#24 Brass Water Service Fittings. Awarded to the lowest responsible bidder, MJ Pipe & Supply Corp.

#25 CI Valve Boxes/Curb Boxes. Awarded to the lowest responsible bidder, Martisco Corporation.

#26 DI Cement Lined Pipe. Awarded to the lowest responsible bidder, Atlantic States Cast Iron Pipe Co.

#27 DIMJ and CI Compact Fittings . Awarded to the lowest responsible bidder MJ Pipe Corp.

#28 CI or DIMJ Resilient Seated Gate 12" & smaller. Awarded to the lowest responsible bidder, Ferguson Waterworks

#29 CI or DIMJ Resilient Seated Gate 14" & larger. Awarded to the lowest responsible bidder, TI Sales

#30 Hydrants. Awarded to the lowest responsible bidder, Ferguson Waterworks

#31 MJ Tapping Valves 12" & smaller. Awarded to the lowest responsible bidder, Ferguson Waterworks.

#32 Stainless Steel Tapping Sleeve Awarded to the lowest responsible bidder, Blair Supply Corp.

#33 Wedge Action MJ Restraint Glands. Awarded to the lowest responsible bidder, Blair Supply Corp.

#34 Copper Tubing. Awarded to the lowest responsible bidder, Martisco Corporation.

On Motion by F. Picardi, duly seconded by J. Bianchini, with all Members approving, the Board, on the recommendation of department heads and counsel, approved the lowest responsible bidders.

- Four Developer Main Extension(s) were presented for consideration.

On Motion by F. Picardi, duly seconded by E. Gilligan, with all Members approving, the Board authorized M. Hooker to execute the following Main Extension Contract:

9003547	Robert Kiltz, Caskil, LLC	Install Hydrant for CNY Fertility Center, TONO
4100057	Forbes Homes	8" Ext., Minoa Farms, Sec. 3B, VMIN
4100060	TheTimbers, LLC	8" Ext., The Timbers, Sec. 1E, TLYS
9003555	Donald A. Hulchanski	Install 4" Fire Service 5854 Belle Isle Rd. TCAM

- One Right(s) of Way were presented for consideration.

On Motion by J. Bianchini, duly seconded by E. Gilligan, with all Members in the room approving, the Board authorized A. Geiss to execute the following Right of Way:

4100060	The Timbers, LLC	Timberbanks, Sec. 1E
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There being no further business to come before the Board, On Motion by F. Picardi, duly seconded by E. Gilligan, with all Members approving, the Board adjourned the regular Board meeting 3:05 p.m.

The next Authority meeting is scheduled for Friday, December 10, 2010 at 10:00am

Respectfully Submitted,

Laurie Khanzadian, Recording Secretary