

The Onondaga County Water Authority met in regular session on November 9, 2011. Members of the Authority present were R. Tomeny, S. Miller, E. Gilligan, and J. Bianchini. Others present: M. Hooker, A. Geiss, T. Pickard, L. Khanzadian, G. Miller and C. Marvin.

I. R. Tomeny called the meeting to order at 12:45 p.m.

II. Minutes of the regular Board meeting of October 14, 2011 were, on motion by J. Bianchini, seconded by S. Miller, approved by all Members.

III. M. HOOKER REPORTED:

- M. Hooker reviewed the Executive Director's report.
- The second of three software demonstrations, related to the replacement of the Banner billing software, has been completed. We are still waiting for a presentation from Ventyx related to the upgrade of the existing software.
- The second of three software demonstrations, on the upgrade of OCWA's Banner billing software has been completed.
- Review of OCWA's active accounts. Up 904 accounts since January 2011.
- Reviewed proposed 2012 Board schedule. Request any conflicts be submitted for a final review at the December meeting.
- OCWA's IT Manager, Barry Blanchard, has been invited to become a member of the Water and Wastewater Chief Information Officer (CIO) forum.
- Discussion and review of the final draft of OCWA's hydrofracking comments to the NYSDEC.

On motion by S. Miller, duly seconded by E. Gilligan, with all Members approving, the Board approved the recommended revisions to the comment letter to the NYSDEC on hydrofracking.

- Revised customers rules schedule 5 & 5A, recommending illegal theft of service fee.
- Provided an update on the measurements required by the Authority Budget Office (ABO).
- Reviewed an opportunity for OCWA to join a coalition of water utilities, conservation and environmental groups as a signer of a letter providing a Statement related to the Federal Farms Bill Policy. Staff recommends that OCWA participate.

On motion by J. Bianchini, duly seconded by S. Miller, with all Members approving, the Board approved OCWA's participation as a signer of the coalition's statement on the farm bill policy.

- M. Hooker introduced C. Marvin, Fiscal Officer, for review of OCWA's Investment Report.
- C. Marvin reviewed the OCWA Investment Report for period ending September 30, 2011. Indicated that the use of Construction funds dropped the overall portfolio and the overall portfolio yield has decreased.

On motion by J. Bianchini, duly seconded by S. Miller, with all Members approving, the Board accepted OCWA investment report for the period ending September 30, 2011.

IV. A. GEISS REPORTED:

- \* Reviewed the Chief Engineer's Report.
- \* Reviewed lake level and reported that it is currently -14 “.
- \* Reported that the one year inspection of the Western 20mg tank is scheduled for November 14, 2011.
- \* Reported that the filling of the Eastern 20mg tank is anticipated to begin during the week of November 21, 2011.

- \* Reviewed the upcoming change order for the Western reservoir project for a credit of \$266,813.43
- \* Close out of Eastern 30mg tank is in progress.
- \* Dam inspection with the DEC was done on November 10, 2011. Final report expected in the next few weeks.
- \* Reviewed MEC rates and the rate increase due to increases in both materials and installation bids.
- \* Southern Branch pumping station design meeting is scheduled for November 10, 2011.
- \* Discussed the Metropolitan Water Board Terminal reservoir project. Metropolitan Water Board plans to advertise for bids and accept in mid December.
- \* G. Miller reviewed the Northern Concourse building project, reporting that the work is nearly complete.
- \* North Shore Water Project is nearing completion. Final inspection results of the recoating of the tank interior are due in the next few weeks.
- \* Reported that the Town of Lincoln is proceeding with finalizing Engineering reports.
- \* Discussion of maintenance and system planning continue with the residents of Sky Ridge Water system and the Town of Manlius.

#### V. LEGAL REPORT

- T. Pickard reviewed the Legal Report.
- The Finger Lakes decision remains pending.
- Reviewed updates made to OCWA's Whistleblower policy as recommended by the Authority Budget Office (ABO). Updated policy provides details on disclosure of information.

On motion by J. Bianchini, duly seconded by E. Gilligan, with all Members approving, the Board approved the outlined Whistleblower policy updates.

- Ethics Board Annual appointments

On motion by S. Miller, duly seconded by E. Gilligan, with all Members approving, the Board authorized the establishment of the Ethics Board and the appointment of J. Bianchini as the Board representative.

- Reviewed the request by property owners Christopher & Agneta Farnett that OCWA abandon its right of way over residential parcel.

On motion by E. Gilligan, duly seconded by J. Bianchini, with all Members approving, the Board approved the resolution abandoning the right of way and waiving property appraisal.

#### VI. HUMAN RESOURCES /INSURANCE/RISK MANAGEMENT REPORT

- L. Khanzadian reviewed the Human Resource and Insurance/Risk Management report.
- Provided an update on the current Teamster arbitration request, indicating that an arbitrator had jointly been accepted and dates will be determined in the next couple of months.
- Negotiation sessions continue with CSEA.

On motion by S. Miller, duly seconded by J. Bianchini, the Board adjourned the regular Board meeting at 3:00 p.m. and convened in Executive Session to discuss Teamster arbitration proceedings.

On motion S. Miller, duly seconded by E. Gilligan, the Board adjourned and returned to the regular Board meeting at 3:15 p.m.

## VII. NEW BUSINESS:

- Reviewed the Change Order for the Eastern 20mg tank related to replacing conduit and wire.

On motion by S. Miller, duly seconded by J. Bianchini, with all Members approving, the Board authorized the Change Order as outlined for \$12,275.55.

- Reviewed the Eastern 30mg tank change order for excavation and concrete to repair a settlement near the generator.

On motion by J. Bianchini, duly seconded by E. Gilligan, with all Members approving, the Board approved the Change order as outlined for \$3,566.04

- One Contractor Main Extension Contract was presented for consideration.

On motion by, E. Gilligan, duly seconded by J. Bianchini, with all Members approving, the Board authorized M. Hooker to execute the following Main Extension Contract:

4110073 Viewpoint Estates 8" Ext., Viewpoint Estates Ext., Town of Camillus

- One Right(s) of Way was presented for consideration.

On motion by J. Bianchini, duly seconded by F. Picardi, with all Members approving, the Board authorized the following right(s) of way

4110033 Madison Row, LLC 8" Ext., Madison Row, Village of Manlius

- Reviewed Bid # 15 Annual Construction Contract

On motion by J. Bianchini, duly seconded by S. Miller, with all Members approving, the Board accepted the bid as recommended by OCWA management, awarding to the lowest responsible bidder D.E. Tarolli, Inc.

- Reviewed Bids #16 - #24 and #26 as listed below

- # 16 Brass Water Service Fittings **Awarded:** MJ Pipe
- # 17 CI Valve Boxes/Curb Boxes **Awarded:** Bingham & Taylor
- # 18 DI Cement Lined Pipe **Awarded:** Atlantic States
- # 19 DIMJ and CI Compact Fittings **Awarded:** MJ Pipe
- # 20 CI or DIMJ Resilient Seated Gate 12" & smaller **Awarded:** TI Sales
- # 21 CI or DIMJ Resilient Seated Gate 14" & larger **Awarded:** TI Sales
- # 22 Hydrants **Awarded:** TI Sales
- # 23 MJ Tapping Valves 12" & smaller **Awarded:** TI Sales
- # 24 Stainless Steel Tapping Sleeves **Awarded:** Vellano Bros.
- # 26 Copper Tubing **Awarded:** Martisco

On motion by E. Gilligan, duly seconded by S. Miller, with all Members approving, the Board accepted the low bids as recommended by OCWA management, awarding in each case to the lowest responsible bidder.

- Reviewed Bid # 25 for Wedge Action MJ Restraint Glands. Explained that low bidder, Martisco sent a letter to OCWA indicating an error in their bid computation and requested that the bid be withdrawn.

On motion by J. Bianchini, duly seconded by E. Gilligan, with all Members approving, the Board resolved to release Martisco from its bid and accepted the next lowest bid as recommended by OCWA management, awarding to the lowest responsible bidder, Blair Supply Corp.

There being no further business to come before Board, upon motion the meeting adjourned at 3:30 p.m.

The next Authority meeting is scheduled for Friday, December 16, 2011 at 10:00 a.m.

Respectfully Submitted,  
Laurie Khanzadian, Recording Secretary