

Minutes of a Meeting of the Governance Committee Onondaga County Water Authority

A meeting of the Governance Committee of the Board of the Onondaga County Water Authority was convened on February 17, 2011 at 2:20 pm at the offices of the Authority located at 200 Northern Concourse, Town of Salina, New York. Ferdinand L. Picardi, Chairperson of the Governance Committee, presided. Present were the following Committee Members:

Ferdinand L. Picardi, Chairperson
John V. Bianchini
Robert F. Tomeny
Eileen D. Gilligan

Also in attendance were the following staff persons:

Michael E. Hooker, Executive Director
Anthony J. Geiss, Jr., Deputy Executive Director
Terry R. Pickard, Legal Counsel
Laurie Khazadian, HR Administrator
Curtis Marvin, Chief Accountant

Laurie Khazadian served as Secretary for the Committee.

1. Conflict of Interest and Code of Ethics

Mr. Pickard had distributed to Board Member and Officers copies of the Conflict of Interest and Code of Ethics. Board Member and Officers were asked to sign a certificate to affirm receipt, review and agreement to the Conflict of Interest and Code of Ethics. A copy is attached to the Minutes. The Chairperson directed that the Conflict of Interest and Code of Ethics be distributed to Employees.

2. Training

The Chairperson encouraged Board Members to participate in State approved training (regarding legal, fiduciary, financial and ethical responsibilities) within one year of appointment. Board Members previously participating in training were encouraged to continue training. Mr. Hooker will look into what training is currently available and forward to the Board.

3. ABO Board Evaluation Forms

The Chairperson noted that all of the Board Members had completed and submitted to the Executive Director the Confidential Evaluation of Board Performance forms. The Chairperson directed that the information on the forms be summarized by the Executive Director and filed with the ABO as required.

4. ABO Policy Guidance Memos Nos. 11-01 and 11-02

The Board discussed the Compliance Review Process and Enforcement Powers of ABO.

5. Discussion of Performance Measures (ABO Bulletin No. 10-02)

Mr. Hooker distributed a list of proposed Performance Measures to the Committee. After discussion, and on motion by Mr. Tomeny seconded by Dr. Gilligan, the Performance Measures were adopted (deleting Procurement Compliance) and forwarded to the full Board for consideration. A copy of the suggested Authority Measurements is attached hereto.

There being no further business to come before the Governance Committee, the meeting adjourned at 3:04 pm.

Respectfully submitted

February 17, 2011

Laurie J. Khanzadian
Secretary